

## JOB DESCRIPTION

# Sustainability & Composting Intern

### Position Information

**Description:** The intern in this program will work directly with University Dining & Catering to assess/evaluate the types and amounts of pre-consumer food waste they are producing would and to determine what kind of post-consumer waste is seen the most. The position will require the intern to work both mornings and evenings 5 days a week. Intern will also be responsible for grow towers. This includes seeding, harvesting and cleaning of the unit.

**Supervisor:** Associate Director of Union Operations

**Pay Rate:** \$12.50 per hour

\*Compensation according to the University Union Wage Rate Guidelines (updated winter 2023)

**Time Commitment:** 15 hours/week – Position is on-going. Internship can be taken for 3 academic credits for one semester. Academic credits are non-repeatable.

### Responsibilities

Responsibilities include weighing food waste, loading/unloading the Campus Composter and supporting compost pick-up days. They will also need to take temperature readings and maintain proper moisture levels. Through benchmarking the intern can help identify opportunities for food waste avoidance.

Additionally, the student will help the University Union manage other sustainability opportunities such as refill stations, plant towers and food container recycling. Intern will train under the direction of the current student intern, and work under the direction of a UWGB faculty member, and staff from the University Union.

### Qualifications

Candidates must be enrolled as a graduate or undergraduate student at the University of Wisconsin-Green Bay. All candidates should possess good oral and written communication skills. A technical or environmentally focused academic background is helpful. Experience with Microsoft Office, including Excel, would be important, as well as the ability to develop technical reports, memos or other correspondence.

The intern must also follow all rules and regulations established by the food service provider, which will be provided during training at the facility. The intern should be able to lift up to 50 pounds.

*Updated October 2024*